

Public Document Pack



NOTICE OF MEETING

Meeting	River Hamble Harbour Management Committee
Date and Time	Friday, 10th March, 2017 at 10.00 am
Place	Warsash Sailing Club, SO31 9FS
Enquiries to	members.services@hants.gov.uk

John Coughlan CBE
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

AGENDA

1. NOTIFICATION OF FILMING AND BROADCAST

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

All Members who believe they have a Disclosable Pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Part 3 Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore all Members with a Non-Pecuniary interest in a matter being considered at the meeting should consider whether such interest should be declared, and having regard to Part 5, Paragraph 2 of the Code, consider whether it is appropriate to leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with the Code.

4. MINUTES OF PREVIOUS MEETING (Pages 1 - 6)

To confirm the minutes of the previous meeting held on 9 December 2016.

5. DEPUTATIONS

To receive any deputations notified under Standing Order 12.

6. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

7. MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES (Pages 7 - 12)

To consider a report of the Director of Culture, Communities and Business Services summarising incidents and events in the Harbour and covering issues currently under consideration by the Marine Director.

8. ENVIRONMENTAL UPDATE (Pages 13 - 16)

To consider a report of the Director of Culture, Communities and Business Services summarising environmental management of the Harbour.

9. RIVER HAMBLE ASSET REGISTER (Pages 17 - 24)

To consider a report of the Director of Culture, Communities and Business Services presenting an assessment of Harbour Authority assets and infrastructure.

10. ANNUAL REVIEW OF BUSINESS PLAN (Pages 25 - 30)

To consider a report of the Director of Culture, Communities and Business Services in respect of the annual review of the Business Plan.

11. FORWARD PLAN FOR FUTURE ITEMS (Pages 31 - 34)

To consider a report of the Director of Culture, Communities and Business Services anticipating future business items for the Committee and Harbour Board.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in

connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

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Agenda Item 4

AT A MEETING of the RIVER HAMBLE HARBOUR MANAGEMENT COMMITTEE held at Warsash Sailing Club on 9 December 2016:

Chairman:

p. Councillor S. D. T. Woodward

Vice-Chairman:

p. Councillor Graham Burgess

Councillors:

p. Councillor Cooper	p. Councillor Huxstep
p. Councillor Cully	a. Councillor Matthews
a. Councillor Fawkes	p. Councillor Pearce
p. Councillor Harrison	p. Councillor Rice

Eastleigh Borough Council

p. Councillor Jane Rich

Fareham Borough Council

p. Councillor Trevor Cartwright

Winchester City Council

p. Councillor Victoria Weston

Associated British Ports

a. Captain Martin Phipps

Association of River Hamble Yacht Clubs

p. Mr Brian Mead

British Marine Federation

p. Ms Nicola Walsh

Hamble River Boatyard and Marina Operators Association

p. Mr Rupert Boissier

Berth and Mooring Holders Representative

p. Mr Dermot O'Malley

Royal Yachting Association

p. Mr John Selby

155. NOTIFICATION OF FILMING AND BROADCAST

The Chairman announced that the press and members of the public were permitted to film and broadcast the meeting. Those remaining at the meeting were consenting to being filmed and recorded, and to the possible use of those images and recording for broadcasting purposes.

156. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Chris Matthews and Philip Fawkes.

157. DECLARATIONS OF INTEREST

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest and, having regard to Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Personal Interest in a matter being considered at the meeting they considered, having regard to Part 5, Paragraph 4 of the Code, whether such interest should be declared, and having regard to Part 5, Paragraph 5 of the Code, considered whether it was appropriate to leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with the Code.

Cllr Weston declared Personal Interests as a member of the Hamble River Sailing Club; Royal Yachting Association and as a mooring holder; Mr Mead declared Personal Interests as a Member of the Royal Southern Yacht Club, mooring holder, Member of the Royal Yachting Association and Chairman of the Association of River Hamble Yacht Clubs; Mr O'Malley declared Personal Interests as a member of Royal Southern Yacht Club; Hamble River Sailing Club and as a mooring holder; Ms Nicola Walsh declared a Disclosable Pecuniary Interest as an employee of Premier Marinas; Mr John Selby declared Personal Interests as a trustee of Warsash Sailing Club; committee member of the Royal Yachting Association, of the River Hamble Combined Clubs and of the River Hamble Mooring Holders Association; Cllr Rich declared a Personal Interest as a mooring holder; Cllr Cartwright declared Personal Interests as a member of Warsash Sailing Club and the Royal Yachting Association.

158. MINUTES

The minutes from the meeting held on 24 June 2016 were confirmed as a correct record and signed by the Chairman.

159. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that there would be a presentation from the Royal Navy presentation team following the Committee meeting.

160. DEPUTATIONS

There were no deputations on this occasion.

161. MARINE DIRECTOR AND HARBOUR MASTER'S REPORT AND CURRENT ISSUES

The Committee considered the report of the Director of Culture, Communities and Business Services (Item 7 in the Minute Book) regarding incidents and events in the Harbour and updates from the Marine Director.

An addendum was distributed at the meeting which outlined those events which had occurred since the publication of the papers.

RESOLVED:

That the Management Committee notes the report.

162. ENVIRONMENTAL UPDATE

The Committee considered the report of the Director of Culture, Communities and Business Services (Item 8 in the Minute Book).

The report summarised environmental management of the Hamble Estuary from June to November 2016.

With reference to section 2.7 of the report, Members heard that recreational bait digging was allowed under the public right to fish. However, larger scale bait digging for commercial gain has not been permitted and it was confirmed that details of any bait digging activity would be helpful to the Harbour Master, officers and external authorities in both enforcing the related byelaw and building an evidence base to inform future management. Members also heard that a further update on bait digging would be provided to the Committee at a future meeting.

RESOLVED:

That the Management Committee notes the report.

163. REVIEW OF RHHA SAFETY MANAGEMENT SYSTEM

The Committee considered the report of the Director of Culture, Communities and Business Services (Item 9 in the Minute Book).

The Committee heard that the Safety Management System had been inspected following the re-issue of the Port Marine Safety Code. It was reported that, following the inspection, the System continued to meet the standards set within the Code and that all previous recommendations had been achieved.

A full copy of the inspection report was appended to the report.

RESOLVED:

That the Management Committee notes the content of the report.

164. REVIEW OF FEES AND CHARGES

The Committee considered the report of the Director of Culture, Communities and Business Services (Item 10 in the Minute Book) presenting a review of the fees and charges which were applicable to the River Hamble.

RESOLVED:

That the Management Committee recommends that the River Hamble Harbour Board approve the fees and charges set out within the report and that these are listed on the River Hamble website.

165. RIVER HAMBLE 2017/18 FORWARD BUDGET

The Committee considered the report of the Directors of Corporate Resources and Culture, Communities and Business Services (Item 11 in the Minute Book).

The report presented the 2016/17 outturn forecast at Period 6 and the 2017/18 forward budget for the Committee to consider. Members heard that the River Hamble was projected to achieve a surplus of £10,000 against a budgeted surplus of £51,000 for 2016/17. An appendix was attached to the report which detailed the proposed forward budget for 2017/18.

In response to Members questions it was confirmed that 'Miscellaneous Income' incorporated the income received from the sale of crabbing equipment, conducting commercial towing operations and the pumping out charge applied to other vessels within the Harbour.

RESOLVED:

That the Management Committee notes the report and recommends the forward budget to the Harbour Board for approval.

166. HAMBLE SEDIMENT MANAGEMENT AND SALTMARSH RETENTION FEASIBILITY STUDY

The Committee considered the report of the Director of Culture, Communities and Business Services (Item 12 in the Minute Book).

Members received an update on the recently completed Feasibility Study. It was noted that the results of the study could be used to better inform a variety of Harbour Authority decisions, to provide structure and direction for future reviews and further information to enable partnership working. The immediate application of the study was further analysed within section 10.2 of the report.

Following discussion regarding LiDAR surveying, some Members endorsed the importance of continuing to conduct regular surveys to enable a more detailed view of the area to be provided. Following questions from the Committee, it was confirmed that there are various opportunities to apply for some external funding should it be required for future work.

RESOLVED:

That the River Hamble Harbour Management Committee notes the report and recommends that the River Hamble Harbour Board:

- a. Accept the feasibility report.
- b. Use the feasibility report to apply to the steps set out in 10.2.
- c. Continues to engage in looking into the future application of the study.

167. FORWARD PLAN FOR FUTURE MEETINGS

The Committee considered the report of the Director of Culture, Communities and Business Services with regard to the future business items for the Committee and Harbour Board agendas (Item 13 in the Minute Book).

RESOLVED:

That the Management Committee notes the report.

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HAMPSHIRE COUNTY COUNCIL

Report

Committee	River Hamble Harbour Management Committee
Date:	10 March 2017
Title:	Marine Director and Harbour Master's Report and Current Issues
Report From:	Director of Culture, Communities and Business Services

Contact name: Jason Scott

Tel: 01489 576387

Email: Jason.Scott@hants.gov.uk

1. Summary

- 1.1. This report combines the reports of the Harbour Master and Marine Director, summarises the incidents and events in the harbour and covers any issues currently under consideration by the Marine Director.

2. Patrols

- 2.1. The harbour has been patrolled by the Duty Harbour Master at various times between 0700 and 2230 daily.

3. Incidents and events

- 3.1. 10 Jan. In course of routine survey Patrol noted loose bolts on pontoon. Reported same to owner for defect rectification and subsequent follow-up. Patrol attended yacht with substantial amount of water in bilge. Stood by while bilge pumped out by contractor. Patrol assisted owner of a yacht adjacent to dredging operations in moving to an alternative temporary mooring.
- 3.2. 11 Jan. Routine patrol. Nothing significant to report.
- 3.3. 12 Jan. Routine patrol. Routine meeting with Crown Estate Contractor. Defibrillator training.
- 3.4. 13 Jan. Routine patrol. Stronger winds. Mooring checks carried out. Nothing significant to report.
- 3.5. 14 Jan. Patrol removed floating debris and liaised with Hampshire Marine Police Unit.
- 3.6. 15 Jan. Further liaison work with the Marine Police Unit. Patrol conducted routine moorings check. Patrol supported a meeting with local historians.

- 3.7. 16 Jan. Patrol assisted a small motor boat, towing another broken-down craft. Patrol removed a large section of a tree from the River.
- 3.8. 17 Jan. Patrol conducted further routine patrol and mooring check and assessed options for re-decking of a Harbour Authority pontoon. Work on annual review of Hamble Handbook.
- 3.9. 18 Jan. Patrol conducted miss-muster defibrillator training. During a routine patrol, noticed a small live-aboard yacht on Manor Farm Country Park Jetty, not displaying a Harbour Dues sticker. Awaited arrival of skipper and took photographs of the vessel alongside.
- 3.10. 19 Jan. Routine Patrol. Small yacht remaining at Manor Farm Jetty.
- 3.11. 20 Jan. Patrol placed notice on yacht remaining at Manor Farm Jetty.
- 3.12. 21 Jan. Patrol made contact with and directed skipper of small yacht to depart Manor Farm Jetty. Patrol attended collision of dredging craft with A4 pile. Pile bent but with no damage to dredger. Patrol supported investigation. Plan to fix pile formulated.
- 3.13. 22 Jan. Patrol supported Dinghy Sailing. Patrol responded to report of a motor boat crossing a fore-and-aft mooring with potential damage to mooring lines. On investigation, lines found to be intact.
- 3.14. 23 Jan. Patrol liaised with UK Border Force and Hampshire Marine Police Unit conducting checks on the yacht at paragraph 3.9 – 3.12.
- 3.15. 24 Jan. Patrol assisted a small yacht aground on Hamble Spit. Liaison with Border Force Cutter regarding skipper's nationality.
- 3.16. 25 Jan. Routine Patrol and mooring checks. Nothing significant to report.
- 3.17. 26 Jan. Patrol liaised with a number of boat owners regarding dredging operations at Hamble Point Marina. Health and Safety training conducted.
- 3.18. 27 Jan. Routine Patrol and mooring checks. Nothing significant to report.
- 3.19. 28 Jan. Patrol towed two yachts from their proper moorings to the Visitors' Pontoon for the duration of pile-ring replacement operations. Liaison with a mooring holder regarding the theft of a GPS device.
- 3.20. 29 Jan. Patrol towed a further yacht to the Visitors' Pontoon for the duration of a pile-ring replacement operation.
- 3.21. 30 Jan. Thick fog and light River traffic. Pile ring replacement operations complete. Return of yachts to proper mooring deferred pending fog clearance.
- 3.22. 31 Jan. Patrol towed pontoon to Fairthorne Manor. On returning, assisted a RIB, broken down, to Swanwick public slipway for recovery.
- 3.23. 01 Feb. Patrol returned two yachts to proper moorings post pile-replacement operations. Liaison with bait diggers at Mercury.

- 3.24. 02 Feb. Patrol returned more yachts to their proper moorings following pile-ring replacement operations. Patrol assisted a yacht caught against B Pontoon in a strong ebb.
- 3.25. 03 Feb. Patrol conducted mooring checks in advance of forecast high winds in the afternoon.
- 3.26. 04 Feb. Patrol conducted routine patrol and mooring check following previous day's high winds.
- 3.27. 05 Feb. Routine Patrol and mooring checks. Nothing significant to report.
- 3.28. 06 Feb. Routine Patrol and mooring checks. Nothing significant to report.
- 3.29. 07 Feb. Routine Patrol, mooring checks and Marina liaison.
- 3.30. 08 Feb. Routine patrol, boatyard liaison. Briefing given to 6 representatives of the Marine Management Organisation and a member of Natural England to inform decision making about the impact of dredging.
- 3.31. 09 Feb. Routine Patrol and mooring checks. Nothing significant to report.
- 3.32. 10 Feb. Patrol conducted further mooring checks.
- 3.33. 11 Feb. Patrol recovered a live Pigeon which had ditched in the River. Liaison with Natural England to support bird-count data.
- 3.34. 12 Feb. Patrol to both Botley and Curbridge to check on tree states affecting navigation. Nothing significant to report.
- 3.35. 13 Feb. Routine Patrol and liaison with UK Border Force and Police.
- 3.36. 14 Feb. Routine Patrol and mooring checks. Nothing significant to report.
- 3.37. 15 Feb. Routine Patrol and mooring checks. Nothing significant to report.
- 3.38. 16 Feb. Liaison with Southern Inshore Fisheries Conservation Authority regarding a non-local fishing boat and undersized clams. Catch seized by IFCA.
- 3.39. 17 Feb. Patrol assisted a yacht aground on Hook Spit in fading light. Yacht afloat at 1730.
- 3.40. 18 Feb. Patrol responded to a call on Ch 68 from a Redjet ferry reporting a near miss with a motor boat which took place outside River Hamble jurisdiction. The motor boat was traced and details passed to VTS Southampton for further action.
- 3.41. 19 Feb. Patrol recovered a broken-down tender near Swanwick and returned to proper mooring. Patrol towed a motor boat with defective steering to Hamble Jetty for defect rectification.
- 3.42. 20 Feb. Routine Patrol and mooring checks. Nothing significant to report.

4. Health and Safety

- 4.1. A review of RHHA Health and Safety practices has been conducted since December to ensure that compliance is maintained in the light of revised legislation and that control measures remain synergistic with those required under the Port Marine Safety Code.

5. Reissue of Port Marine Safety Code (PMSC) and Guide To Good Practice

- 5.1 The Board, collectively and individually as Duty Holders is and are responsible, above all else, for safety in the River Hamble. These two important documents continue to set out guidance for that responsibility. In short, the first document sets out the 'what' and the second the 'how'. Both have undergone their three-yearly revision. The former has become a shorter and more wieldy document and the Guide to Good Practice has changed to reflect the change in style of the revised PMSC, as well as in aligning with the altered references. The principles upon which the PMSC is based remain unchanged. It continues to rely upon the principle that organisations will base their policies, and procedures relating to marine operations on a formal assessment of hazards and risks to marine operations. They should maintain a formal navigational safety management system (SMS) developed from that risk assessment and any subsequent supporting risk assessments deemed necessary as the SMS develops and evolves over time and as a result of changing trade and port usage. Our most recent SMS inspection was conducted mindful of the content of the new PMSC.

6. RHHA Website

- 6.1 The new RHHA website is live. Feedback has been positive and the Harbour Authority would like to thank River Users for the comment received to date.

7. Recommendations

- 7.1. It is recommended that the River Hamble Harbour Management Committee notes this report.

**CORPORATE OR LEGAL INFORMATION:
Links to the Corporate Strategy**

Hampshire safer and more secure for all:	yes
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	yes
Corporate Improvement plan link number (if appropriate):	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

A full Equalities Impact Assessment for the River Hamble Harbour Authority's compliance with the Port Marine Safety Code (including environmental responsibilities) has been carried out. This report includes an Equalities Impact Assessment within the draft Strategic Plan.

2. Impact on Crime and Disorder:

2.1. This report does not deal directly with any issues relating to crime and disorder.

3. Climate Change:

3.1. How does what is being proposed impact on our carbon footprint / energy consumption? The contents of this report have no impact on carbon footprint or energy consumption

3.2. How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? Not applicable to this report.

HAMPSHIRE COUNTY COUNCIL

Report

Committee	River Hamble Harbour Management Committee
Date:	10 March 2017
Title:	Environmental Update
Report From:	Director of Culture, Communities and Business Services

Contact name: Alison Fowler

Tel: 01489 576387

Email: Alison.fowler@hants.gov.uk

1. Summary

- 1.1. This report summarises activities relating to the River Hamble Harbour Authority's (RHHA) environmental management of the Hamble Estuary from mid-November to mid-February 2017.

2. Updates

- 2.1. The harbour works consent application made to RHHA for a private pontoon and Jetty at Fairport House has been withdrawn by the applicant.
- 2.2. Annual maintenance dredging has been granted consent and been undertaken at Hamble Point Marina and Mercury Marina in line with the River Hamble Maintenance Dredging Baseline Document.
- 2.3. The Environment & Development Manger (EDM) hosted a visit of primarily new starters from Natural England, the Marine Management Organisation, Hampshire and Isle of Wight Wildlife Trust and RHHA. The session involved an introduction to the estuary, the work of RHHA, a visit on board an operational maintenance dredger, and both on-water and shore-side familiarisation of the estuary. Attendees felt the visit will greatly aid their ability to deal with related case-work. Thanks to MDL Marinas, Lymington Technical Services and ML Dredging UK for their assistance.
- 2.4. RHHA's annual return has been made to the Maritime and Coastguard Agency regarding oil spill exercises and training undertaken in 2016, ensuring ongoing compliance with the Merchant Shipping (Oil Pollution Preparedness, Response Co-operation Convention) Regulations 1998.
- 2.5. The EDM has been promoting the recently published River Hamble Sediment Management and Saltmarsh Restoration Feasibility Study, including a presentation at the meeting of Solent Forum's Natural Environment Group and an article in the bi-annual Solent News publication. Discussions are also on going with private landowners and commercial groups.
- 2.6. The EDM submitted a response to the Marine Management Organisation's (MMO) consultation on the draft South Inshore Marine Plan. "*The Plan*:"

- *sets out priorities and directions for future development within the plan area through objectives and policies.*
- *informs sustainable use of marine resources.*
- *helps marine users understand the best locations for their activities, including where new developments may be appropriate.*
- *guides those who use and regulate the marine area to encourage sustainable development while considering the environment, economy and society.”*

The Plan relates to the coast, estuaries and tidal waters and has important links with land-use planning, particularly where both planning systems cover the same location i.e. intertidal areas.

The Marine Plan will be supported by the Marine Information System (MIS). This has been created for all users from public authorities to industry applicants. The MIS supplies plans, policies and supporting data and information.

The MMO anticipate that the final Plan will be adopted in Spring/Summer 2017. A full update will be provided to members in the Environment Report after this time. More information can be found at 2.9 below via the link to the MMO’s recent presentation to Hamble Estuary Partnership.

- 2.7. The EDM assisted the Local Government Association Special Interest Group on Coastal Issues (LGA Coastal SIG) by contributing to examples of MMO Marine Licensing where authorities from around England felt that working and efficiency can be improved. This information has been shared with the MMO and the SIG are continuing to champion this issue.
- 2.8. In January the EDM attended the Coastal Futures conference. This annual conference provides an invaluable review, briefing and forward look of coastal and marine environmental issues. Key topics of interest included the Defra 25 year environment plan, Brexit, coastal management through partnerships, and Marine Planning. Outputs are available at <http://coastal-futures.net/archive>
- 2.9. A meeting of the Hamble Estuary Partnership was held on 5 December 2016.
 - The EDM gave a presentation outlining the different permissions required for riverside developments.
 - The Marine Management Organisation gave an update on the consultation of the draft South Inshore Marine Plan.
 - A timeline was set out for the completion and planned adoption of Eastleigh Borough Council’s Local Plan.
 - Fareham Borough Council planning officers outlined the formation of the Local Plan 2036, and explained how developments are considered and controlled within the Hamble valley.
 - Each HEP member gave an update on their organisation’s work that is relevant to the Hamble Estuary.

Members are encouraged to view the minutes and presentations at <http://www3.hants.gov.uk/hambleestuarypartnership/hep-members.htm>

3. Recommendations

- 3.1 It is recommended that the River Hamble Harbour Management Committee notes this report.**

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	yes
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
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- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
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- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- 1.2. The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- 1.3. Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- 1.4. Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.5. Equalities Impact Assessment:

A full Equalities Impact Assessment for the River Hamble Harbour Authority's compliance with the Port Marine Safety Code (including environmental responsibilities) has been carried out and this report does not raise any issues not previously covered by that Assessment.

2. Impact on Crime and Disorder:

2.1. This report does not deal with any issues relating to crime and disorder.

3. Climate Change:

3.1. How does what is being proposed impact on our carbon footprint / energy consumption? The contents of this report have no impact on carbon footprint or energy consumption

3.2. How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? Not applicable to this report.

HAMPSHIRE COUNTY COUNCIL

Report

Committee	River Hamble Harbour Management Committee
Date:	10 March 2017
Title:	River Hamble Asset Register
Report From:	Director of Culture, Communities and Business Services

Contact name: Jason Scott

Tel: 01489 576387

Email: Jason.Scott@hants.gov.uk

1. Summary

- 1.1. This new report will be presented periodically to the Management Committee and River Hamble Board in order to provide an assessment of the condition of certain items of infrastructure critical to the delivery of RHHA operational capability. The assessment will inform decision making with regard to the setting of Harbour Dues and other service charges.

2. Background

- 2.1. The RHHA maintains an operational headquarters at Warsash, along with a number of jetties, slipways and facilities at a number of locations along the River. These facilities support the essential delivery of the RHHA's operational safety capability and also provide public facilities in line with the Strategic Plan and Vision. They also generate income. The continued matching of the Board's Vision, the rate at which income is generated and the needs of the River User in respect of these items of infrastructure is a core requirement of the Harbour Authority.
- 2.2. While regular informal Harbour Authority inspections have been carried out, professional assessment of the continued structural integrity of our infrastructure at appropriate intervals will ensure the optimum lifespan for what are high-value items. This will help ensure that items' replacement is co-ordinated to meet the Authority's operational needs within the framework of any constraints, which would include but not be limited to finance and timing . It will also give the Harbour Board and River Users assurance that Harbour Dues are set to provide the correct level of income. The last reviews took place in 2007 and 2009. With this in mind, Opus Engineering has been commissioned through Hampshire County Council engineering support staff to conduct a comprehensive review of the state of our facilities. This will be an ongoing process and this report will be timed to feed annually in to the RHHA planning process to inform budgetary decision making.

3. Next Steps

3.1. Opus Engineering has been asked to prepare a report on structures prioritised against a number of factors. The inspection will commence on 10 March. The initial priority order has been based upon current condition, structures' age, forecast lifespan at build, their rate of use and wear and outline cost of replacement. The priority is as follows:

1. The Harbour Master's jetty at Warsash, including the bridge;
2. The supporting concrete sea wall to the Harbour Master's office;
3. The Harbour Master's jetty at Hamble, including the bridge;
4. The visitor's pontoon midstream;
5. The Fishermens' Jetty at Warsash;
6. Scrubbing piles at Warsash, Hamble and Land's End
7. Manor Farm Country park jetty (piles and pontoons).

4. Asset Register

4.1 Annex A.

5. Recommendation

5.1. It is recommended that the River Hamble Harbour Management Committee notes the contents of this report and agrees to recommend an annual review of the Register, each Spring, in time to inform budgetary decision-making.

River Hamble Fixed Assets Register

Asset	Year of purchase	Purchase cost £	Life expectancy (years)	Replace- ment Due	Depreciation charge for 2015/6 £	Cumulative depreciation to 31/3/16 £	Net book value at 31/3/16 £	Replac- ement Cost £
Marks, beacons, lights, piles & buoys								
Cardinal mark at river entrance – piling only	2000	3,000	30	2030	100	1,600	1,400	3,500
Superstructure and cardinal top mark	2000	1,000	15	2015	67	1,000	0	1,500
9 beacons at river entrance, plastic piling	2000	30,000	50	2050	600	9,600	20,400	40,000
Sector lights – Hamble Point / Warsash superstructure	1997	30,000	20	2017	1,500	28,500	1,500	40,000
2 sector lights	2006	12,000	15	2021	800	8,000	4,000	12,000
5 port & starboard navigation marks / piles	1977	20,000	40	2017	500	19,500	500	20,000
Maintenance piles – Warsash	2002	33,000	25	2027	1,320	18,480	14,520	35,000
Maintenance piles – Hamble	1989	15,000	25	2014	0	15,000	0	15,000
Maintenance piles – Lands End	1988	15,000	25	2013	0	15,000	0	15,000
5 navigation buoys	2006	16,000	20	2026	800	8,000	8,000	16,000

Asset	Year of purchase	Purchase cost £	Life expectancy (years)	Replacement Due	Depreciation charge for 2015/6 £	Cumulative depreciation to 31/3/16 £	Net book value at 31/3/16 £	Replacement Cost £
Navigation lights at harbour entrance	2015	5,068	10	2025	507	1,014	4,054	5,100
Total		180,068			6,193	125,694	54374	203100
Bridges, walkways, jetties								
Bridge to Hamble jetty	1988	40,000	30	2018	1,333	37,333	2,667	40,000
Bridge to Warsash jetty	1990	40,000	30	2020	1,333	34,667	5,333	40,000
Walkway to Warsash jetty	1982	50,000	50	2032	1,000	34,000	16,000	50,000
10 support piles for Warsash walkway	1982	36,000	50	2032	720	24,480	11,520	30,000
Warsash jetty – piling, pontoons, services, lighting etc	2006	170,000	25	2031	6,800	68,000	102,000	200,000
Hamble jetty – piling, pontoons, services, lighting etc	1991	140,000	25	2016	5,600	140,000	0	140,000
Fisherman's pontoon / jetty	2006	48,000	20	2026	2,400	24,000	24,000	55,000
Visitors' pontoon and piles	2000	60,000	25	2025	2,400	38,400	21,600	65,000
Total		584000			21586	400,880	183,120	620,000
Boats								
2 patrol boats	2011	40,000	12	2023	3,333	16,667	23,333	30,000
RIB	2012	15,000	15	2027	1,000	4,000	11,000	15,000
Total		55,000			4,333	20,667	34,333	45,000

Asset	Year of purchase	Purchase cost £	Life expectancy (years)	Replacement Due	Depreciation charge for 2015/6 £	Cumulative depreciation to 31/3/16 £	Net book value at 31/3/16 £	Replacement Cost £
Maintenance Dredging (Not included in asset calc)	2006	20,000	10	2016	N/A	N/A	N/A	25,000
Total		20,000						25,000
Assets under construction								
Warsash Connecting Pontoon	2016	55,000	20	2036	0	0	0	55,000
Total		55,000			0	0	0	55,000
Grand Total		819068			31,112	547,241	271,827	948,100

**CORPORATE OR LEGAL INFORMATION:
Links to the Corporate Strategy**

Hampshire safer and more secure for all:	Yes/no
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	Yes/no
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	Yes/no
Corporate Improvement plan link number (if appropriate):	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

A full Equalities Impact Assessment for the River Hamble Harbour Authority's compliance with the Port Marine Safety Code (including environmental responsibilities) has been carried out. This report includes an Equalities Impact Assessment within the draft Strategic Plan.

2. Impact on Crime and Disorder:

2.1. This report does not deal directly with any issues relating to crime and disorder.

3. Climate Change:

3.1. How does what is being proposed impact on our carbon footprint / energy consumption? The contents of this report have no impact on carbon footprint or energy consumption

3.2. How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? Not applicable to this report.

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HAMPSHIRE COUNTY COUNCIL

Report

Committee	River Hamble Harbour Management Committee
Date:	10 March 2017
Title:	Annual Review of Business Plan
Report From:	Director of Culture, Communities and Business Services

Contact name: Jason Scott

Tel: 01489 576387

Email: jason.scott@hants.gov.uk

1. Summary

- 1.1. This report covers a review of the River Hamble Harbour Authority's rolling Business Plan.

2. Review of Business plan

- 2.1 The River Hamble Harbour Authority's rolling Business Plan has been updated and is attached at Appendix 1. The Plan supports the Harbour Authority's Strategic Plan from which the headings of 'Plan Topic' and 'Brief' are derived. There is scope for new or revised objectives to be added to the plan, particularly where they update or replace those objectives which have been completed in full.
- 2.2 Members are requested to comment and to recommend potential revisions or additional items for inclusion in the plan.

3. Recommendation

- 3.1 **It is recommended that the River Hamble Harbour Management Committee reviews the Business Plan and proposes any suitable revisions and additional items for consideration by the River Hamble Harbour Board.**

**CORPORATE OR LEGAL INFORMATION:
Links to the Corporate Strategy**

Hampshire safer and more secure for all:	yes
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	yes
Corporate Improvement plan link number (if appropriate):	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

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- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

A full Equalities Impact Assessment for the River Hamble Harbour Authority's compliance with the Port Marine Safety Code (including environmental responsibilities) has been carried out and this report does not raise any issues not previously covered by that Assessment.

2. Impact on Crime and Disorder:

2.1. This report does not deal with any issues relating to crime and disorder.

3. Climate Change:

3.1. How does what is being proposed impact on our carbon footprint / energy consumption? The contents of this report have no impact on carbon footprint or energy consumption

3.2. How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? Not applicable to this report.

Serial	Priority 1 low 5 high	Plan topic	Brief	Objective	Constraints	Budget	Target completion date	Ownership of project	Review date	Review Notes
1	5	Governance	To support the current governance arrangements, as approved by HCC	Recruit, select and train members of the Harbour Board as required	Availability of selection panel members	Minimal	Ongoing	Marine Director and Harbour Board	Mar-17	Ongoing
2	5	Navigational safety	To comply with the requirements of the Port Marine Safety Code	Repair and maintain Aids to Navigation as required	None	£12000 per annum	Ongoing	DHM/HOM	Mar-17	Trinity House audit satisfactory (8/7/16) with some minor actions required. Complete. Next Audit July 2017.
3	5	Environment	To discharge responsibilities under Habitats Regulations and other relevant environmental legislation	Provide and maintain Tier 1 Oil Spill response equipment, meeting the appropriate legislative requirements.			Ongoing	DHM/HOM and Environment and Development Manager	Mar-17	Three yearly exercise and review conducted Oct 2016. Ongoing contract with Adler and Allen. See below
4	5	Environment	To discharge responsibilities under Habitats Regulations and other relevant environmental legislation	Provide adequate storage facilities for oil spill response and emergency equipment				Marine Director and HCC	Mar-18	Storage in Stone Pier Yard – Lease agreement renewed Mar 2016
5	4	Environment	To discharge responsibilities under Habitats Regulations and other relevant environmental legislation	To work with the Highways Agency, Environment Agency and Hampshire Fire and Rescue to seek ways of reducing the risk of pollution from bridges across the River	Funding	Not known	Ongoing	MD and Environment and Development Manager	Mar-17	Under consideration by Highways Agency
6	4	Environment	To discharge responsibilities under Habitats Regulations and other relevant environmental legislation	Conduct desk-top study to assess feasibility of beneficial re-use of dredged material on saltmarsh		£25000	Complete	Environment and Development Manager	Ongoing	Project paper delivered and is informing strategic decision making
7	4	Environment	To discharge responsibilities under Habitats Regulations and other relevant environmental legislation	To ensure that all staff are trained and exercised in oil spill response	Major exercise required every 3 years	Up to £8000 per annum, depending on training and exercise requirements	Ongoing. Next major exercise 2019	DHM/HOM, and Environment and Development Manager	Mar-17	Three yearly training exercise completed Oct 2016.
8	1	Environment	To discharge responsibilities under Habitats Regulations and other relevant environmental legislation	To identify and provide partial funding for environmental research projects which are deemed to be of net benefit to the harbour	Maximum of two projects per academic year	£5000 per annum	As opportunities arise	Environment and Development Manager	Mar-17	£5000 per annum for 3 years awarded for PhD project on sacrificial anodes. Due to complete July 17
9	3	Public relations and communications	To enhance the public perception of the Harbour Authority	Arrange Annual Forum for 2017 to disseminate information to key river users and commercial interests.		£500	27 Mar 17	MD	Mar-17	New format to be trialled.

Serial	Priority 1 low 5 high	Plan topic	Brief	Objective	Constraints	Budget	Target completion date	Ownership of project	Review date	Review Notes
10	3	Public relations and communications	To enhance the public perception of the Harbour Authority	To ensure that RHHA input to the River Hamble Directory is relevant and accurate	Editorial control rests with River Hamble Combined Clubs	£2,000	Complete for 2017	Harbour Office staff and Scene-Media	Jan-18	Updates completed for publication.
11	3	Public relations and communications	To enhance the public perception of the Harbour Authority	Review options for development of Web Site	Nil	None budgeted – potential income generator	Complete Sep 2016	Marine Director	Jun-17	Ongoing Review in consultation with River Users
12	5	Crown Estate	To maintain a productive relationship with The Crown Estate	Fulfil the terms of the Moorings Management Agreement with the Crown Estate	Moorings Management Agreement	Income generator	Annual and ongoing	Marine Director, DHM/HOM, Moorings Manager	Mar-17	All contracted actions completed to date.
13	2	Enhancement of economic benefits	Where possible, to seek opportunities to enhance the economic benefits of the harbour	To encourage the use of Harbour Authority facilities for events, rallies and regattas	Requires advertising and promotion on website and Hamble Directory	None budgeted - potential income generator	Ongoing	Harbour Board and Marine Director	Mar-17	Rally and regatta pre-booking arrangements in use. Next Hamble River Games scheduled for June 2018
14	3	Enhancement of well-being and enjoyment	Where possible, to seek opportunities for all harbour users to enjoy the benefits of the harbour	To seek to enhance the experience of those who use the River by improving access, both on and off the water To keep abreast of developments in County and Borough Council Policy, local initiatives and events, in order to enable and facilitate their safe and efficient delivery within the constraints of the Port Marine Safety Code.	Funding Staff resource	From Asset Enhancement Reserve	Ongoing	Harbour Board and Marine Director	Mar-17	Remaining alive to and facilitating opportunities for enjoyment and development. Supporting the proper authorities in delivery of policy objectives within the bounds of own existing resource.
15	5	Planning and consents	To provide a clear and effective works consent process	All works consents applications dealt with in a reasonable timescale, taking into account safety and environmental factors	Port Marine Safety Code and relevant legislation	Income generator	Ongoing	Environment and Development Manager	Mar-17	Nil outstanding.
16	4	Planning and consents	To provide a clear and effective works consent process	Provide professional pre-application advice through the Consents Advisory Panel	Availability of officials from other consenting bodies	£500 per annum for room hire	Ongoing	Environment and Development Manager	Mar-17	Consents Advisory Panel meets as required. Requirement under review (last Oct 2013)
17	4	Consultation	To respond to ideas and suggestions put forward by harbour users and other interested parties and consult with them when appropriate	Conduct formal consultations with interested parties when appropriate, using on-line methods whenever possible		None at present	Ongoing	Marine Director	Mar-17	

Serial	Priority 1 low 5 high	Plan topic	Brief	Objective	Constraints	Budget	Target completion date	Ownership of project	Review date	Review Notes
18	3	Visitors	To encourage the provision of appropriate facilities for visiting yachtsmen.	Provide assistance and local information to visiting yachtsmen	None	Minimal	Ongoing	All staff	Mar-17	Continuous, including contributions to local pilot books, directories and guidebooks. Website development work.
19	4	Policy	To ensure that the opinions of the Harbour Authority are taken into account when Government policies on ports, harbours and the marine environment are under consideration	Respond to all relevant Government consultations and attend appropriate conferences, workshops and meetings		Travel costs for meetings etc	Ongoing	Marine Director	Mar-17	Staff attended various UKHMA, BPA, SASHMA and Solent Forum meetings and workshops, together with environmental and marine planning events
20	2	Future trends	To respond appropriately to new trends in recreational boating	Monitor trends in recreational boating and propose appropriate responses		None budgeted	Ongoing	Marine Director	Mar-17	Monitoring of proposed Navitus Bay windfarm, paddleboarding and jet packs (powered by jet-skis).
21	5	Financial	To maintain and manage the harbour cost-effectively and within available resources	Plan and implement annual budget	Hampshire County Council financial regulations	£27,000 (Service Level Agreement with County Treasurer)	Ongoing	Marine Director and County Treasurer	Sep-17	2017/18 budget approved by Harbour Board Jan 2017
22	3	Financial	To maintain and manage the harbour cost-effectively and within available resources	Maximise income through effective collection of Harbour Dues	Requires co-operation of yards and clubs	Income generator	Ongoing	Marine Director	Mar-17	Ongoing. MoU reviewed Mar 2015
23	4	Staff	To employ and retain well-motivated, properly trained staff	Recruit high quality staff, and provide and encourage training and personal development		Nil	Ongoing	All line managers	Mar-17	Seasonal Patrol Officers will again be appointed for summer season 2017
24	4	Staff	To employ and retain well-motivated, properly trained staff	Adhere to principles of Investors in People (IiP)		None budgeted	Ongoing	All line managers	Mar-16	Ongoing. Make use of HCC Valuing Performance protocols
25	3	Staff	To provide appropriate training for Management Committee and Harbour Board members	Organise training events for Members as required	Availability of Members	None budgeted	Ongoing	Marine Director and Members	Mar-17	Ongoing training after each Man Cttee meeting
26	4	Equalities and accessibility	To ensure compliance with all equalities and accessibility legislation	Ensure that equalities and accessibility are taken into account in all activities and decisions	Equalities legislation	None budgeted	Ongoing	Marine Director	Mar-17	Equality central to planning processes as directed by the Strategic Vision Paper.

HAMPSHIRE COUNTY COUNCIL

Report

Committee:	River Hamble Harbour Management Committee
Date:	10 March 2017
Title:	Forward Plan for Future Meetings
Report From:	Director of Culture, Communities and Business Services

Contact name: Jason Scott

Tel: 01489 576387

Email: Jason.Scott@hants.gov.uk

1. Summary

- 1.1 This report sets out the key issues which it is anticipated will appear on the River Hamble Harbour Management Committee and Harbour Board agendas in the forthcoming months. The Forward Plan is attached at Appendix 1.

2. Recommendation

- 2.1. That the report be noted.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	no
Corporate Business plan link number (if appropriate):	
Maximising well-being:	no
Corporate Business plan link number (if appropriate):	
Enhancing our quality of place:	no
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Equalities Impact Assessment:

1.2 A full Equalities Impact Assessment for the River Hamble Harbour Authority's compliance with the Port Marine Safety Code (including environmental responsibilities) has been carried out and this report does not raise any issues not previously covered by that Assessment.

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3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption? The contents of this report have no impact on carbon footprint or energy consumption
- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? Not applicable to this report.

Management Committee Date	Agenda Item	Harbour Board Date
10 March 2017	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • Asset Register Review • Annual Review of Business Plan • Forward Plan for Future Meetings • Briefing (Man Cttee only - Bait Digging) 	21 March 2017
<i>28 March 2017 - Annual Forum – 1900 Warsash Sailing Club</i>		
23 June 2017	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • River Hamble Final Accounts 2016/17 • Review of Harbour Dues • Proceedings of the Annual Forum • Forward Plan for Future Meetings • Annual Familiarisation Boat Trip 	14 July 2017
8 September 2017	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • Forward Plan for Future Meetings • Briefing (Man Cttee only) 	6 October 2017
N/A	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • Forward Plan for Future Meetings 	17 November 2017
8 December 2017	<ul style="list-style-type: none"> • Marine Director and Harbour Master's Report and Current Issues • Environmental Update • Harbour Works Consent (if applicable) • River Hamble Budget 2017/18 • Review of Fees and Charges • Forward Plan for Future Meetings 	19 January 2018